

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
April 14, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:05 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM FAIR HOUSING MONTH. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), proclaimed April, 2016 as Fair Housing Month in Lycoming County.
- 2.2 APPROVE PSA WITH DTA. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Diversified Treatment Alternatives for Juvenile Probation Office.
- 2.3 APPROVE PURCHASE FROM TASER INTERNATIONAL. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved purchase of tasers and supplies in the amount of \$10,351.40 from Taser International off of state contract.

Judge Butts commented that she is grateful for the use of these. Mr. Mirabito commented that his words in the paper were not reported as he intended them. He had a conversation with the Judges and does not want any of the judges or sheriff deputies to be in danger.

Judge Butts explained that they do what can be done to minimize force that needs to be used.

Mr. Mussare explained that from a conversation with the Sheriff and prison guards, that tasers are feared.

Sheriff Lusk agreed that taser use brings people into compliance.

2.4 APPROVE ACT 137 AGREEMENT WITH LNDC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Act 137 agreement with Lycoming Neighborhood Development Corporation for 2016 and 2017 in the total amount of \$80,000.

Tim Mahoney was present and commented on the importance of this to provide housing in the community and to provide skills to pre-release center individuals.

2.5 APPROVE ACT 13 AGREEMENT WITH NIPPENOSE VALLEY LITTLE LEAGUE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Act 13 Legacy Fund agreement with Nippenose Valley Little League in the amount of \$7,220.

2.6 APPROVE ACT 101 903 GRANT APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Act 101 903 Grant application for reimbursement of County Recycling Coordinator in the amount of \$46,125.62.

2.7 APPROVE AGREEMENT WITH ARRAYA. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved agreement with Arraya for VMWare Support in the amount of \$28,858.

2.8 POLICY 408- SHIFT DIFFERENTIAL. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), removed from table Policy 408 - Shift Differential. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the update to Policy 408 - Shift Differential.

2.9 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel actions:
Prison - Connor R. Keenan as full time replacement
Correctional Office I - Relief - COI - \$15.31/hour effective 4/17/16.
Prison - Kenneth R. Hoover Jr. as part time replacement
Custodial Worker - Pay grade 2 - \$10.83/hour effective 4/18/16, not to exceed 1,000 hours annually.

Register & Recorder - Autumn M. Schneider as full time replacement Clerk I - Pay grade 2 - \$11.67/hour effective 4/18/16.

Mr. McKernan recessed the Commissioners' Meeting at 10:45 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present.

3.2 DISTRICT ATTORNEY - A motion by Mrs. Collins and seconded by Mr. Mussare and passed (4-0), approved as special county detective Tyson Minier for the DUI Center.

Mrs. Collins clarified that this is an existing TDA position and no additional funds will be allocated.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Collins and seconded by Mr. Mussare and passed (4-0), adjourned the Salary Board at 10:46 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:46 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners present a Job Well Done award to Scott Williams. Amy Fry detailed the reasons for this award.

5.2 The Commissioners present Job Well Done award to Kurt Schmitt. John Lavelle detailed the reasons for this award.

Mr. Mussare, Mr. McKernan, and Mr. Mirabito congratulated the employees for their hard work.

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Larry Stout from Project Bald Eagle announced a prayer walk for awareness on Sunday April 17.

Jeff Sims from the Park Home / Meadows assisted care facility explained they wish to expand by the purchase of 13 additional acres from the county.

Mr. McKernan asked if the land is adjacent to the current area?

Mr. Sims replied yes, and the Meadows currently maintains it as well. He also provided the history of the land transfers and that the land would be used for independent living.

Mr. Mussare asked for clarification on ownership.

Mr. Sims explained various models on how it world work, and that the land has been maintained by the Park Home.

Kim Wheeler from PCD commented on Fair Housing Month. She detailed the valuable county projects such as the success of Memorial Homes and Grove Street Commons. She added that these projects help to invigorate the tax base.

Mr. McKernan commented that the day before was the 100th day in office since the beginning of his term. The board has been busy and learning a lot. The expenses and the budget for 2017 will be closely looked at.

Mr. Mussare concurred with the above.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, April 19, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:01 a.m.